**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

7th January 2021

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 12th January 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com for the login details.

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 8th December 2020 - Copy attached PPC/06/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Meeting was held on the 16th December, minutes circulated. Drawing prepared by Site Safe was discussed – comments made and await revised drawing from them. Next meeting being held on 19th January.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact. Chased 24/11 & 8/12, await response.
* Path lights – Members to note that the path light switch at the tennis court end has now been fixed.
* Play Area lease – Chandler Ray dealing with the Land Registry. Councillor Long requested an update and costs, await response.
* Playing fields – Councillor Morris advised that he has been unable to find a contractor to provide quotes for the blocked drains, he will keep looking.
* Garage door to be replaced and repair/replace brickwork to side of garage door – clerk and Councillor Morris have met with two contractors, quotes awaited and will be circulated.
* Tennis club – Members to note that the tennis courts closed on the 5th Jan.
* Multi use games area – Members to resolve the closure following recent government announcement.
* Leak in the Pavilion which has caused some damp – Thank you to Councillors Morris and Dickens who have replaced the broken tile. Area needs to dry out and then be painted.
* Members to review annual rents for the Tennis Club (£600/yr), Football Club (£700/yr) and Youth Club (£150/yr). Football club invoice due to be issued in January (2nd half of rent).

## Planning

5.1 New applications since last meeting:

* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04283/ALB – Installation of a stone floor at ground floor level (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 20/04352/APP – Demolition of single storey attached outbuilding and erection of a single storey extension – The Robin Hood, Main Street
* 20/04326/APP – Demolition of small lean to on rear of property, construction of pitched roof to replace flat roof and replacement of defective render on the outside of the building – Old White Horse, Main Street

5.2 Decisions made by Buckinghamshire Council:

* None

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. New planning officer appointed on 10th December.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In.

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by Parish Council. Certificate refused. Appeal lodged and allowed**.** Enforcement notice issued by Buckinghamshire Council on the 9th December.
* 20/01896/ - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – **APPEAL** lodged ref: 20/00079/REF. Start date for the appeal is 1st December 2020.

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £27,957.74 (as at 31st December 2020)
* Barclays savings account ending 970, £18,435.10 (as at 31st December 2020)
* Barclays Millennium Wood account ending 198, £5,909.39 (as at 31st December 2020)

6.2 Payments:

Paid between meetings:

* ICO - £35.00 - Registration certificate, expires Dec 2021 – Direct debit 11/12/20.

Payments to be agreed at meeting:

* P Molloy- £811.80 - £352.80 December salary & £459.00 expenses (new laptop £357.50 + £71.50 VAT and £30 to set up laptop) – Cheque 102180.
* R Gough – £45.00 – December caretaking costs – Cheque 102181.
* Lynch Garden Services - £100 – Grass cutting in playground 7/10 and 2/11 – Cheque 102182.
* EON - £720.00 (£600 + £120 VAT) – Repairs to two street lamps (Main Street and Bennetts Close) – Cheque 102183
* EON - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending December 2020 – Cheque 102184
* F Morris - £33.96 (£28.30 + £5.66 VAT) – Batteries for speed monitor – Cheque 102185
* SLCC - £95.00 – Membership fees – Cheque 102186

6.3 Income:

* Padbury Pump advertiser - £23.00
* Bank interest - £0.46

6.4 Members to note that the transfer of funds from the Millennium Woods account to the current account of £175.00 for the hedge cutting has been done.

6.5 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st December 2020.

6.6 Members noted that the update to the bank mandate to include Councillor Miah to the list of signatories for the parish council accounts was in progress.

6.7 Draft budget for year 2021-22 – to be updated and circulated for comment with agreed precept of £24,104.

## Other Parish Council Business

* Winslow & Villages Community Board – funding application approved. Members to resolve if 2 or 3 devices required. Quote 1(S) 2 SIDs = £5650.40 or 3 = £8271.85. Quote 2(TT) 2 SIDs = £6055.20 or 3 = £8226.00.
* Accounts package – Councillor Burton and Clerk are looking into options available.
* Governance documents – Members are asked to review and resolve the following documents: Reserves Policy, Equality and Diversity Policy and Procedures for Handling Formal Complaints.
* Members to consider a policy for testing the website for compliance with the Web Content Accessibility Guidelines. Members to discuss website testing.
* Old laptop – Members to resolve who to donate to.
* Bucks and Oxon 4x4 Response Group – email circulated 10th December. Requested further information, await response.
* Rolling Oats (refill shop) and Little Oaks (coffee) currently have agreement to set up outside the Village Hall on a Wednesday. Members to resolve if they can relocate to Springfields playing fields car park once the Village Hall reopens.
* Website – Members to resolve a change in the layout to the Meeting Agenda & Minutes page. Cost for TEEC to carry out change is £50.

## Maintenance/Environmental issues

* Community Support Group within Padbury – Members resolved to continue discussion in January meeting.

## Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to advise update.
* Bus stops (two by new development) – Improvements to be undertaken, but consultation has yet to be carried out. Update 4/ 1 – Await update from Public Transport Team.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. Update 4/1 from Buckinghamshire Council - We did have some funding concerns early on in the scheme’s design stages, however we have worked hard to free up additional funding recognising that this is a priority item for the community and I am pleased to say that the project now has all the funding we anticipate needing which is great. This will include any extension to footways as might be necessary.  Transport for Bucks is continuing with Design work and as part of the design process would like to arrange a small informal meeting with the Parish, to discuss the proposal (await dates). We have looked at a number of options in terms of location and have come up with a proposal which meets best practice guidelines however we wanted your buy in to the proposal before fixing anything. We anticipate this later in Jan so that we can present drawings etc for consideration - for COVID reasons this will have to be virtual but we can share screens etc so should still work well. In terms of timetable, we are at the moment looking at constructing the crossing during the Summer Holidays this year, we anticipate construction lasting about 4 weeks. Because of the importance of the road, we are looking at single lane closure construction, meaning that we avoid total road closure. If we can bring forward construction we will, however COVID, lockdown and timetable conflicts might well prevent us from doing this.

## Highways

* Flooding on Main Street – Local Area Technician for Buckinghamshire

Council advised that he will be discussing this matter with management and colleagues in Strategic Flood Management.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

## 9th February 2021, 9th March 2021, 13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021